

BUBBENHALL PARISH COUNCIL

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Minutes of the Bubbenhall Annual Parish Council Meeting held on Tuesday 14 May 2019 in the Village Hall, Bubbenhall.

Present: Cllr Jan Lucas Chair of the Parish Council
Cllr Bob Powell
Cllr Joanne Shattock

In attendance: Cllr Pam Redford Warwickshire District Council
Mr Doug Evans Parish Clerk

Four members of the public present.

1. ELECTION OF CHAIRMAN

Cllr Jan Lucas was nominated by Cllr Shattock and this was seconded by Cllr Powell. Cllr Lucas was therefore duly elected as Chairman of Bubbenhall Parish Council.

2. RECORD OF MEMBERS PRESENT

Councillors present are noted at the top of the minutes above.

3. APOLOGIES AND ACCEPTANCE OF REASONS FOR ABSENCE

Cllr Sam Baker, Cllr Wallace Redford (WCC), Cllr Trevor Wright (WDC) and Mrs Win Nwachukwu.

4. DECLARATION OF INTEREST (EXISTENCE AND NATURE) ON ITEMS ON THE AGENDA

None received.

5. APPROVAL OF THE MINUTES FROM THE MEETING ON 15 MAY 2018

These were confirmed and signed.

6. TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

The Chair signed the Declaration of Acceptance of Office as a Parish Councillor and one as Chairman.

7. TO RECEIVE ALL COUNCILLORS' DECLARATION OF ACCEPTANCE OF OFFICE

All other Councillors present signed their Declaration of Acceptance of Office.

8. ELECTION OF VICE CHAIRMAN

Although Cllr Baker had tendered her apologies for the meeting, she had confirmed that she wished to stand as Vice Chairman of the Parish Council. She was nominated by the Chair and this was seconded by Cllr Shattock. Cllr Baker was therefore duly elected as Vice Chairman of Bubbenhall Parish Council.

9. TO APPOINT REPRESENTATIVES TO SIT ON OUTSIDE BODIES

Councillors discussed and agreed the following membership and responsibilities:

- Cllr Lucas Village hall, website, planning liaison with neighbouring councils, Quarry Liaison Committee, Police liaison and South of Coventry Liaison
- Cllr Baker Youth space and recreation ground
- Cllr Nwachukwu Quarry Liaison Committee and WALC representative
- Cllr Powell Highways, Rural East and emergency planning
- Cllr Shattock Planning Liaison with neighbouring councils and South of Coventry Liaison

Cllr Powell and Cllr Nwachukwu agreed to liaise with each other to swap meetings if there were availability issues.

10. TO ASSIGN SPECIFIC RESPONSIBILITIES TO COUNCILLORS

This item had been covered above.

11. TO AGREE CHEQUE SIGNATORIES

There were no changes to report with regards to signatories.

12. TO AGREE DATES AND VENUES OF MEETINGS FOR THE REST OF THE FINANCIAL YEAR

Dates had been set for January to December 2019 so the only ones that remained were for January and March 2020. The Clerk agreed to discuss these dates with Cubbington, Leek Wooton and Baginton Councils in an attempt to avoid clashes affecting District and County Councillors.

13. TO APPROVE THE INSURANCE PREMIUM RENEWAL

It was agreed to renew the insurance premium with the current providers, BHIB, at a cost of £398.39.

14. TO APPROVE MOWING AND GENERAL MAINTENANCE CONTRACTORS FOR THE FINANCIAL YEAR

It was agreed to continue with Heritage and Sons for the village mowing, A D R Sproul for the village green maintenance and Chris Goddard for general maintenance.